

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip: State FFA Convention

Proposed Departure Date : May 1, 2024 ~Noon Return Date: May 3, 2024 ~10:00pm

Proposer Stephen Heppe Position Ag Educator

Date by which response is needed ASAP Proposal Date: April 9, 2024

**A. Purpose**

1. What is the major place to be visited or event to be attended?

Ohio FFA Convention

2. How is the trip related to the educational program of the District?

Annual convention of FFA members where they learn about advances in agriculture, leadership opportunities, and meet members from across Ohio.

3. In what ways will the students benefit?

At convention they will meet fellow FFA Members, have opportunities to explore different careers, and will learn from different learning sessions throughout the convention.

4. In what ways will the District benefit?

Leadership skills that will broaden views of students.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

Discussion with the students about their experiences.

**B. Students and Staff**

1. Which students, (grade, class, or organization), will be going?

Any High School Ag Education Student

2. How many students in total?

Around 30

3. How many students are currently experiencing academic problems?

None at this time – but will be monitored as we plan for the event

4. Which staff member will be in charge?

Stephen Heppe

5. What previous experience has the staff member had in conducting overnight or extended field trips?

Numerous over night trips, camps, and events

6. What other staff members will be going?

none at this time - We are staying at a hotel with 3 other Wayne County Schools

7. How many chaperones, in addition to staff members, will be going?

One

8. What are their names and affiliations with the students?

Amber Opliger

9. How many school days will be missed?

2 – One Testing day, but an alternative testing day has been worked through for only the participants on the trip needing to take it!

10. How will teachers be advised in advance that the students will be out of school?

Dates shared in calendar, email sent, and the teachers must sign off for students to go.

### C. School Work

1. How will missed work be made up?

Students will work with their teachers and turn assignments on our return

2. What special assistance will be provided students with academic problems?

Students have time in the evening to work on their school work.

### D. Itinerary

1. What is the destination?

Ohio Expo Center/Ohio State Fair

2. What will be the mode of transportation? What liability insurance does the carrier have?

School Bus

3. Where will the group be housed and fed?

Drury Inn and Suites – Polaris

Meals – See itinerary attached

4. What enroute or supplementary activities are planned?

Certified Angus Beef – Animal and Meat Sciences @ Wooster

The Escape Game – Leadership and group dynamics @ Easton Ohio

The Columbus Botanical Gardens – Plant Sciences @ Bexley

The Columbus Zoo @ Powell

5. What arrangements have been made for dealing with emergency situations?

Following all school & FFA policies.

6. What arrangements have been made for administering necessary medications to students while on this trip?

School Medication Training & working with the school nurse to received training needed on any medication

7. If tour guides are involved, what liability insurance do they carry?

N/A

**E. Finances**

1. What is the estimated total cost and cost per student?

\$105 – Student cost

\$175 – Total Cost

2. What is the source of funds?

Participants \$105

FFA Alumni \$50

FFA Activity Fee \$20

3. How will the funds be collected and safeguarded?

Through the normal policies and procedures in place and prescribed by the school treasurer to collect money for the FFA Program

4. How will any shortfall be made up or excess funds used?

FFA Alumni for shortfalls and FFA Activity Funds if there is excess

5. What provision has been made for students who are financially unable to pay any necessary costs?

FFA Alumni will fill any gaps in payments if needed

F. **Communications**

1. How will you communicate to parents prior to, during, and after the trip?

Before - Packet sent home to parents

During and after: FFA Facebook page

2. List telephone numbers at destination and where group will be housed.

See Attachment

3. What information will be provided to the media and the community?

Articles will be sent to local newspapers and media outlets along with our website and Facebook



Signature of the Requestor

4/10/2024

Date

Approved:

Principal

Date

Superintendent

Date

Board of Education

Date

11/2/18